

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE HILLCREST WATER AND SANITATION DISTRICT MARCH 21, 2023

A regular meeting of the Board of Directors of the Hillcrest Water & Sanitation District was held at 7:30 a.m., on Tuesday, March 21, 2023. The meeting was held virtually.

ATTENDANCE: **In attendance were Directors:**

Steve Dymond; President
Ken Guckenberger; Secretary
Neil Pepper; Treasurer
John Haywood; Asst. Secretary/Treasurer
David Wilkins; Asst. Secretary/Treasurer

Also, in attendance was:
Sue Blair; Community Resource Services

CALL TO ORDER / AGENDA APPROVAL:

A quorum was declared, and the meeting was called to order at 7:30 a.m. Following review, the agenda was approved as presented.

DISTRICT OPERATIONS AND MAINTENANCE:

- A. Relining of Pipe – Ms. Blair reported that the Board will have proposals to review at the June regular meeting for the relining of a portion of the lines that is showing a buildup of cobblestone.

FINANCIAL ITEMS:

- A. Review and Approve District Claims - The Board reviewed the claims presented for payment represented by check nos. 2074-2085 and 4 wire transfers totaling \$36,654.02. Director Dymond moved that the Board approve the payment of claims as presented. Upon second by Director Pepper vote was taken, and the motion carried unanimously.
- B. Review and Approve Cash Position - Ms. Blair reviewed the cash position dated March 17, 2023 with the Board.
- C. 2022 Audit – Director Dymond moved that the Board approve the engagement of Haynie & Co. to prepare the 2022 audit in the amount of \$7,500. Upon second by Director Guckenberger, vote was taken and motion carried unanimously.

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ADMINISTRATIVE ITEMS:

- A. Review and Approve December 29, 2022 Minutes – Director Dymond moved that the minutes be approved as presented. Upon second by Director Pepper, vote was taken and motion carried unanimously to approve the minutes as presented.
- B. Election Update – Ms. Blair reported that the May 2 regular election has been cancelled as there were not more self-nominations received than open seats available.

OTHER BUSINESS:

There was none.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 7:58 a.m.

The next regular meeting will be held on Tuesday, June 20, 2023, at 7:30 a.m., and will be conducted virtually.

Respectfully submitted,



Secretary for the Meeting